

**SRINIVASAN & SHANKAR**  
Chartered Accountants

New No : 18, 2nd Floor, Karpagambal Nagar,  
Mylapore, Chennai - 600 004, India  
Phone : 91 - 44 - 4204 0715, 4204 0718  
E-mail : admins@srinishankar.com

November 8, 2023

The Secretary  
Institute of Chartered Accountants of India  
122 Mahatma Gandhi Road  
Nungambakkam, Chennai 600 034.

Dear Sir,



**Sub: Requirements for Articled Clerks / Audit Assistants**

We have vacancies for Articled Clerks and Audit Assistants in our organisation.

We would be grateful if you could kindly display the enclosed advertisement in your notice board to enable interested candidates to contact us.

Thanking you,

Yours faithfully

for **SRINIVASAN & SHANKAR**  
Chartered Accountants

*R. Manikandan*

**R MANIKANDAN**  
Partner



Encl: as above

**WE HAVE VACANCIES FOR ARTICLE ASSISTANTS,  
AUDIT and TAX ASSISTANTS and ACCOUNTANTS  
(for Client Location)**

**Criteria:**

**Article Assistant : C.A. (INTER) (Both /One Group Completed)/ Under Direct Entry Scheme**

**Audit and Tax Assistants – Experience of 2 years + in Financial Accounting Package – Tally / Zoho, GST and TDS Compliances.**

**Accountant (Minimum Experience of 3 years in the age group of 26-35)  
Experience in Financial Accounting Package – Tally, GST, e-Invoicing, TDS Compliances and related Filings.**

**(Work experience in MS-Office is mandatory)  
(Language fluency in English, Tamil and any other Regional)**

Interested candidates may contact  
**R Manikandan/Satyajit Samantaray**  
between 10 a.m to 5.00 pm (Monday to Saturday)  
over phone or in person with prior appointment

**We provide Good Exposure to Statutory Audit, Internal Audit, Tax Audit, Transfer Pricing,  
Assisting in Direct Tax Representation and Goods & Service Tax.**

**M/S.SRINIVASAN & SHANKAR  
CHARTERED ACCOUNTANTS  
#18 II FLOOR, KARPAGAMBAL NAGAR  
MYLAPORE, CHENNAI – 600 004.**

**Contact: Satyajit Samantaray @ 98847 18156 or R Manikandan @ 98407 25049**

**E-mail: satyajit@srinishankar.com / mani@srinishankar.com**

